

**OLYMPIC HEIGHTS SCHOOL COUNCIL & PARENTS ASSOCIATION**

Meeting Agenda: November 20, 2025

Hybrid meeting - Join in person in the Olympic Heights Learning Commons or via Zoom:  
<https://us06web.zoom.us/j/82783721618?pwd=p0JI4bUdGLTd0y1O3OwVx4tn7y9vON.1>

Meeting ID: 827 8372 1618

Passcode: 962394

6:30pm	<p><b>Welcome</b> (<i>Chair, Michelle McMullen</i>)</p> <ol style="list-style-type: none"> <li><b>1. Introductions</b></li> <li><b>2. Agenda Approval</b></li> <li><b>3. Previous Meeting Minutes Approval</b></li> </ol> <p>Link: <a href="#">September 2025</a> Minutes</p>	<b>5 Min</b>
6:35pm	<p><b>School Business &amp; Administration Report</b> (<i>Principal Trevor Barkley, Assistant Principal Kaushik Tailor</i>)</p> <ol style="list-style-type: none"> <li>1. Grade 3 team presentation</li> <li>2. School updates/report             <ol style="list-style-type: none"> <li>a. Celebrations</li> <li>b. Staffing/modulars/etc.</li> <li>c. Photos</li> <li>d. Conferences</li> </ol> </li> <li>3. Christmas planning             <ol style="list-style-type: none"> <li>a. Giving Tree</li> <li>b. Firefighters event</li> <li>c. School events</li> </ol> </li> <li>4. GradeBook</li> <li>5. Lockdown practice upcoming</li> <li>6. School Council funding grant</li> <li>7. Funding requests (TBD)</li> <li>8. Q&amp;A</li> </ol>	<b>45 Min</b>
7:20pm	<p><b>OHSPA Updates - Committee Reports</b> - (<i>Team Leads / Representatives</i>)</p> <ol style="list-style-type: none"> <li><b>1. Chair Updates</b> (Michelle McMullen)</li> <li><b>2. Treasurer Update</b> (Katrina Ducs)</li> <li><b>3. Special Events Update / Apparel Updates</b> (Laura Osadetz, Alannah Turcott)             <ol style="list-style-type: none"> <li>a. Bottle drive update</li> <li>b. Potential Winter school dance and Movie Night</li> <li>c. Learning Conferences - Teacher Dinner</li> </ol> </li> <li><b>4. Fundraising and Casino</b> (Jane Radiff)             <ol style="list-style-type: none"> <li>a. November casino</li> <li>b. Apple</li> </ol> </li> <li><b>5. Playground Fundraising Updates</b> (Michelle McMullen)             <ol style="list-style-type: none"> <li>a. Grant applications</li> <li>b. Next steps</li> </ol> </li> <li><b>6. Kiss &amp; Drop</b> (Michelle Herbst)</li> <li><b>7. Fun Lunch</b> (Michelle Herbst)</li> <li><b>8. Communications</b> (Leah Makin, Susan McInnis)</li> </ol>	<b>40 Min</b>
8:00pm	<b>Adjourn - Next meeting Thur. Jan. 22 @ 6:30PM</b>	