

## OLYMPIC HEIGHTS SCHOOL COUNCIL & PARENTS ASSOCIATION

Meeting Agenda: May 14, 2026

Hybrid meeting - Join in person in the Olympic Heights Learning Commons or via Zoom:  
<https://us06web.zoom.us/j/82783721618?pwd=p0JI4bUdGLTd0y1O3OwVx4tn7y9vON.1>

Meeting ID: 827 8372 1618

Passcode: 962394

Attendees: Jane Radiff, Laura Osadetz, Alannah Turcott, Jessica Wilsher, Cheryl Alhashwa, Michelle Herbst, Candace Van Acker, Michelle McMullen

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| 6:30pm | <p><b>Welcome</b> (<i>Chair, Michelle McMullen</i>)</p> <ol style="list-style-type: none"> <li><b>1. Introductions</b></li> <li><b>2. Agenda Approval</b> - motion to amend the agenda – remove AGM from today’s agenda because we didn’t get a chance to promote it to the broader school community. Also there is an error on the date for the next meeting – it should be June 11. Moved by Jane Radiff, seconded by Michelle Herbst</li> <li><b>3. Previous Meeting Minutes Approval</b> – Motion to approve by Alannah Turcott, seconded by Jessica Wilscher<br/>Link: <a href="#">April Minutes</a></li> </ol>  | <b>5 Min</b>  |
| 6:35pm | <p><b>School Business &amp; Administration Report</b> (<i>Principal Trevor Barkley, Assistant Principal Kaushik Tailor</i>)</p> <ol style="list-style-type: none"> <li><b>1. Grade 4 Presentation</b> - (Ms. Radomski, Ms. Ngyuen, Ms. Tran/Geldart, Ms. Song) – showed some highlights from the recent trip to OH ranch. It was a very meaningful trip for the students and a great way to connect classroom learning to the outside world. Thank you to the parent council for funding buses. Also thank you for the beautiful teacher appreciation gifts. They meant a lot!</li> <li><b>2. Sports Day Discussion with Ms. Warford</b> – upcoming on June 25 afternoon. We need some inside stations in case of heat or rain. If there is anything that the parent council would like to provide let Niki Warford know. Ideas: inflatable obstacle course (Astro Jump is one local company) (approx \$700 to \$1000), Kona ice (snow cones) with a fundraising portion (20%), tug of war, egg relay, ladder ball, soccer kick, basketball shoot out, etc. Niki will do some research on the inflatables to see if it is something the school board will allow. Fit Set Ninja was used last year and went well but is not available on this date. Motion to approve - spend up to \$5,000 (pending Katrina’s approval) by Jane Radiff, seconded by Michelle Herbst.</li> <li><b>3. School Resource Allocation and Staff Planning</b> – Ms Jacobson returned to room 7 (Grade 2). Ms Perkins is back in Grade 6 and in good health. The school has reduced enrollment numbers for next year’s RAM submittal on May 19. The decision was made to decrease by 3 classrooms, which would mean 3 fewer teachers. This means we will have large classrooms in Division 2 (29 to 34 students per class). Every grade will have 3 classes except grade 4 and 6, which will have 2 classes each. Grade 6 will have 2 classes of 34 students. We will continue to have smaller class sizes in Division 1. In addition, there will be 2 full-time and 2 part time EAs, EAL support and 25 hours per week for a behaviour support worker. This is all assuming that the predicted number of</li> </ol> | <b>45 Min</b> |

students remains the same. Kaushik will also teach kindergarten again next year. We don't have overflow numbers from West Springs School yet, but expect it to be minimal. This model will provide us with some flexibility.

**4. School updates -**

- a. School fees – as of today \$20,680 in outstanding field trip fees for our school. The unpaid fees affect our ability to be able to do trips. As a school we don't have the ability to subsidize these fees. There will be some reminders sent out over the next few weeks.
- b. School calendar for 2026-2027. This was released in January 2026 but there was a change. The Oct 23 PD day was moved to Oct 19 to account for the planned referendum in the fall. The revised calendar has been published.
- c. School hours – same as this year. No changes to bell times.
- d. Class lists – parent feedback forms collected. Staff will start working on classes for next year soon. This is done now so teachers can transition information to the students' new teachers as needed.
- e. Thank you for the teachers' appreciation gifts! They were thoughtful and greatly appreciated by all staff.

**5. School grounds update –** compound and parking lot have been painted. We added some new mazes and games. The students have been playing on it. Aussie Rules football poles will be installed in the school field sometime in the near term. All CBE schools are getting video surveillance. It will be external surveillance only in most of the schools, including OHS. This is to help limit vandalism. They won't be installed for a year or more from now and more details are to come. There was a lock down drill today and it was very successful. The Officer said our processes were very good. It was a situational lockdown. Teachers and students did great. We have some challenging behaviours across all the grades. This behaviour is often happening during outside play/recess.

**6. Student Voice –** discussed choosing friends, how to be fair, how to resolve problems, how to be inclusive, every kid has experienced a child being excluded before. They loved the dance, but wished there were more games. Some thought the music was too loud. Everyone loved the photo booth and lollipop pull and would like to see more prizes.

**7. Funding Requests**

- a. Updates on Cable – thank you for funding cables at the last meeting. However, we did find some cables that were used in the past so we didn't need to purchase the cables that we previously approved funding for.
- b. Elder Hal – he recently visited the school and we learned that his vehicle broke down so he is asking for us to reimburse his taxi ride to and from school for the last 2 visits. Also, we need a food offering of berries and lunch. Cost = \$250 approximately. He will also be back in June and we will need to reimburse for the taxi again. Motion to approve up to \$500 by Alannah Turcott, seconded by Jessica Wilsher

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|               | <p>c. Ran out of water colour paper for art and crafts – would like to replenish for the rest of the year. Approx \$250. Motion to approve up to \$350 by Jane Radiff, seconded by Michelle Herbst</p>  |                      |
| <p>7:20pm</p> | <p><b>OHSPA Updates - Committee Reports - (Team Leads / Representatives)</b></p> <ol style="list-style-type: none"> <li>1. <b>Chair Updates</b> (Michelle McMullen) – would like to get more parents involved. Should think about transitioning some big roles especially for long term council members leaving the school in the next couple years. If you know any parents that want to participate let them know that they can join or attend at any time. There are varying levels of time commitment and all are welcome.</li> <li>2. <b>Treasurer Update</b> (Katrina Ducs) – The needed fish tank repairs can be covered by casino funds.</li> <li>3. <b>Key Communicator COSC Update</b> (Kathryn Morgan, Jessica Wilsher) – There was lots of discussion on complexity and budget. \$60M budget most of that will go to the 2 new schools being built and staffing them. EA’s additional funding will end this spring. Complexity will continually be evaluated. Next year the K to 3 assessments will extend to grade 4 and 5.</li> <li>4. <b>Special Events Update / Apparel Updates</b> (Alannah Turcott)       <ol style="list-style-type: none"> <li>a. Spring Dance – dance was a big hit. The lollipop pull sold out. Tentative date for Halloween Dance is October 29.</li> <li>b. Skip the Depot - We could add a clothing bin near the school and they pay us \$0.04 per pound for textiles. Estimate for a school our size that we would get \$40-\$50 per week. There is no cost and they can add our logo. Any household items dumped outside the bins will be removed by Skip the Depot. Suggestion to inquire if we can place this in the parking lot of the Sobeys complex to keep unsafe items away from the school and also increase visibility for the rest of the community.</li> <li>c. Appreciation Initiatives – Thank you to Alannah for all the hard work. Teachers, staff and bus drivers really appreciated these gifts.</li> <li>d. Suggestion for a future event – Colour Run. Community event not during school. Another Coventry Hills raised \$7K doing this. Another suggestion if they are looking for future residencies is Sogo Adventure Running. This could tie into the Terry Fox run in the fall.</li> </ol> </li> <li>5. <b>Fundraising and Casino</b> (Jane Radiff) – no updates at this time</li> <li>6. <b>Playground Fundraising Updates</b> <ol style="list-style-type: none"> <li>a. Grant updates (Michelle McMullen) – TThe big cheque presentation with Minister Mike Ellis for our CFEP grant happened on May 1st. The CFEP funds have been deposited into our account.. RBC Barrier Busters – we did not get this grant but suggested applying for another RBC grant in the fall.</li> <li>b. Website development (Michelle McMullen) – met with Dave Jumaquio who is developing our site. He secured a domain and is working on the development of the website.</li> <li>c. On-site meetings with potential vendors (Committee) – met with 1 company so far (BDI) and going to meet with 2 more vendors.</li> </ol> </li> </ol> | <p><b>40 Min</b></p> |

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|        | <p>Still plan to gather playground data and requests from the students.</p> <p>d. Lemonade Stand Fundraiser (Alison Doebele) – We had great turn out and it went well. McDonalds donated coffee. Raised just over \$700.</p> <p>7. <b>Kiss &amp; Drop</b> (Michelle Herbst) – looking for new volunteers for next year</p> <p>8. <b>Fun Lunch</b> (Michelle Herbst) – Hankki today. We’ve raised \$5,000 so far this year. 4 events left this year. Working on dates for next school year soon. Suggestion to remind our parent community that this is a fundraiser event.</p> <p>9. <b>Volunteering</b> (Liana Phoenix)</p> <p>10. <b>Communications</b> (Susan McInnis)</p> <p>11. <b>Other</b> – We should report jay walking and illegal or unsafe u-turns to the police non-emergency line.</p> |  |
| 8:20pm | <p><b>Adjourn: Next Meeting June 11th at 6:30pm</b></p> <p>Meeting adjourned 8:39pm. Motion to adjourn by Jessica Wilsher</p>  |  |